

BOX PARISH COUNCIL

Mrs.M.S.CAREY
Clerk to the Council

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10th May 2021

Dear Councillor

You are summoned to attend the Annual Meeting of the Box Parish Council to be held in the **Pavilion, Valens Terrace, Box** on **Thursday 20th May 2021** commencing at **7.30 pm** to consider the following Agenda. Any apologies for absence should be sent to the Clerk prior to the meeting. Due to the limit numbers that can be accommodated in the Council Chambers members of the parish can join the meeting via Zoom as follows:

Meeting ID: **853 2318 3862** Passcode: **101186**

Yours sincerely

M.S. Carey

Mrs M.S. Carey

Clerk

AGENDA

1. To receive any apologies for absence
2. Confirmation of the acceptance of the Code of Conduct
3. Election of Chairman of the Council for 2021/22 and Declaration of Acceptance of Office
4. Election of Vice Chairman of the Council for 2021/22
5. Composition of Committees and Election of Committee Chairmen
6. Composition of the Policy & Finance Committee
7. To agree the Calendar of Meetings for 2021/22
8. Appointment of Representatives to sit on outside bodies
9. Standing Orders and Financial Regulations
10. To arrange mentors for new Councillors

Ordinary Business

11. Public Question Time – to receive questions from members of the public – time allowed 15 minutes
12. Chairman's Announcements and Declaration of Interests relating to the Agenda
13. To receive the Minutes of the Remote Council Meeting held on 29th April 2021, update on issues and to consider any matters arising from these minutes
14. To receive any accounts for payment and statement of balances
15. To receive any urgent correspondence
16. Items for discussion:
 - i. Reopening of the Pavilion
 - ii. Format of the Annual Parish Meeting
17. Chairman's Diary, Representative' reports and report from County Councillors
18. Items of report and future Agenda items
19. Dates of forthcoming meetings: Playing fields & Pavilion Management – 7th June; Policy & Finance – 14th June; Planning & Conservation – 14th June; Box Hill & Rudloe Open Spaces – 21st June; Full Council – 24th June (preceded by a Planning & Conservation Committee meeting to consider planning applications)