



## BOX PARISH COUNCIL

### **MINUTES OF THE REMOTE COUNCIL MEETING HELD BY ZOOM ON 30<sup>th</sup> JULY 2020**

**1. Present:** Councillors: S. Parker (Chairman); N. Botterill; R. Campbell; R. Case; J.Cox  
R. Davies; V. Hill; M. Tye; B. Walton; A. Woollard

Mrs Carey (Clerk)

**2. Apologies:** Councillors S. Gould; D. Moore; R. Smith

**3. Absent:** Nil

**4. Public Question Time:** There were four members of the public

Mr Will Jones from Truespeed gave a presentation on providing new fibre optic broadband in Box. He stated that there is an existing duct running through Box to Chippenham which could deliver this fairly easily to Box residents. He answered questions from the Councillors and will put more information in the Parish Magazine.

Wendy Varner from the Wiltshire Air Ambulance asked the Council to consider siting a new clothing bank on the Recreation Ground car park to support the Wiltshire Air Ambulance. She confirmed that Recycling Solutions would empty this

**5. Chairman's announcements and declarations of interest:** The Chairman reminded Councillors that Committee Minutes were agreed but not signed at the Council meeting. Only recommendations would be discussed. Members were able to ask questions on any of the recommendations. She reminded the Committees to think all recommendations through and only bring it to the Full Council when all the facts and figures were known.

**7. Minutes:** The Minutes of the remote Council Meeting held on 25<sup>th</sup> June 2020 were taken as a true record and will be signed

**8. Matters Arising:**

**New bench on Recreation Ground:** The Clerk had written to the Cricket Club

**Use of recreation ground for running a business:** It was confirmed that a Licence had been signed and the fee paid.

**9. Policy & Finance Committee:** The Minutes of the remote meeting held on 13<sup>th</sup> July 2020 were submitted and agreed.

**Anti-Harrassment and Bullying Policy and Advice Note for Councillors:** It was **resolved** that this be adopted unanimously

**Policy for Councillors Expenses:** It was **resolved** that this be adopted unanimously

Cllr Walton disagreed with two of the items on the Committee minutes and asked for post minute notes to be added.

**Letting of Lodge:** An application had been received for the tenancy of the Lodge. After discussion it was agreed that the Council did not feel that the applicants were suitable at this time. The Council had specifically stated that there should be no children.

**10. Cemetery Management Committee:** The minutes of the remote meeting held on 6<sup>th</sup> July 2020 were submitted and agreed.

**11. Planning & Conservation Committee:** The Minutes of the remote meeting held on 25<sup>th</sup> June and 14<sup>th</sup> July 2020 were submitted and agreed.

**Bus shelters:** The quotation for the repainting of the bus shelters from GF Decorating and Property Services in the sum of £1100 was accepted unanimously

**12. Box Hill & Rudloe Open Spaces:** The Minutes of the remote meeting held on 20<sup>th</sup> July 2020 were submitted and agreed with a small amendment.

The **recommendation** to accept the quotation for the felling of the Goat Willow on the middle common in the sum of £380 was accepted by eight votes in favour, 1 against and two abstentions

**13. Personnel:** The Minutes of the remote meeting held on 20<sup>th</sup> July 2020 were submitted and agreed.

**Work Experience Student:** It was **resolved** by nine votes in favour and one against that if there is a gap between the end of August and when he resumes college in September, that his contract with the Parish Council be extended for this time.

**Staff Clothing:** The quotation for the clothing in the sum of £462.35 + vat was accepted unanimously

**Staff Liaison Officer:** Cllr Hill explained the role and how this would work.

It was reported that someone within the Council had been in contact with a person who had tested positive for Covid19. They had been tested and it was negative. All the necessary precautions had been taken. It was agreed that a contingency plan would need to be drawn up to cover the situation if any member of staff has Covid19.

**14. Risk Assessment:** Cllr Hill stated that he would republish all the risk assessments and check lists. Committees should update the dates of review and add any new risks. Any mitigation of risks must be in line with reality.

*Cllr Botterill left the meeting.*

**15. To receive any urgent correspondence:**

- **Mosaic and plaque at Rudloe:** A photo of the mosaic in position had been received. A request was made for a grant towards the cost of the plaque and it was agreed unanimously that a grant of £120 be made
- **AFC Corsham Youth Football Club:** A meeting had been held with representatives from AFC Corsham Youth Football Club and more details had been received. After discussion it was agreed to refer this to the Playing Fields Committee
- **Blocking of right of way from Hazelbury Hill to Wyres Lane:** A complaint had been received about the blocking of the public right of way. This had been forwarded to the Rights of Way Warden

**16. Highway matters:**

- Heavy lorries using the A365 following the B&NES diversion – speed watch to monitor
- **Speed Indicator Device:** It was asked that the SID be ordered. It was agreed to check with Wiltshire Council re the positioning of the sign.

- Pavements through the village: Clerk to ask the Parish Steward to clear these as a priority

**17. Additional Accounts for payment**: The following additional accounts were submitted and agreed

<u>BACS</u>		
Andrew Davis Carpets	-	Balance carpets for Lodge 440.00
ES Electrical	-	Fitting defibrillator 281.90
SSE	-	Electric – office 60.02
SSE	-	Gas – office 116.21
C. Crofts	-	cleaning Lodge 74.40
Joe Thomas	-	Tree work on Common 1420.00

<u>Direct debit</u>		
Fuel card services	-	petrol 47.64

<u>Debit card</u>		
Travis Perkins	-	Postcrete 82.92
Miller Medicals	-	Hand sanitiser refills 89.70

<u>Lloyds</u>	
Current Account	12445.72
High Interest account	<u>34412.04</u>
	£ 46857.76
Less payments to go out	<u>1980.78</u>
Working balance	<b>£ 44876.98</b>

Held on deposit in Lloyds	£ <u>37500.00</u>
Balance in Lloyds	<b>£ 82376.98</b>

Held in BIBS	<b>£ 81666.53</b>
Held in Nationwide	<b>£ 76327.15</b>
	<b>£ 157993.68</b>

**18. Chairman's Diary, Representatives' reports and report from County Councillor**

Cllr Brian Mathew reported that he was looking into the flooding by the tennis ball factory and also the flooding from Devizes Road. He asked that the Parish Steward be requested to clear out these gullies.

He reported that he had been liaising with the police regarding the youngsters swimming in the By-Brook and stated that the police were patrolling regularly. It was suggested that signs should be put up warning of the possibility of Weil's Disease.

Cllr Mathews was also pursuing the issue of the wall pillar at Fairmead View that was damaged.

He had been appointed as the Chair of the Corsham Area Board and hoped that there could be a proper meeting in September

He reported that an Auto Speed Awareness Camera could be purchased for about £600. These record the number plates of speeding vehicles.

**19. Items of Report and Future Agenda Items**

- It was reported that nitrous oxide canisters had been found on the Recreation Ground
- It was asked if there had been a certificate for the electric supply in the Tractor Shed.
- It was stated that there had been mention of asbestos on the lower part of the Recreation Ground
- It was stated that there should only be one meeting per evening
- It was agreed that a Blue Heart should be put on the tree at the Lovar Garden
- It was requested that the sign for Mill Lane be put up

- Clerk to remind Joel about the fascia board for the Bassetts bus shelter
- Bradford on Avon had drawn up a Bio-Diversity Plan
- Letter sent to Councillor re fibre broadband for Ashley to be discussed at Policy & Finance
- Cllr Whiteford announced that he would be resigning from the Council because of poor health
- Blocked Gully by the Ashley railway bridge

*Meeting closed at 10.30 pm*

**Chairman**