



## BOX PARISH COUNCIL

### MINUTES OF A MEETING OF THE PLANNING AND CONSERVATION COMMITTEE HELD ON 11<sup>th</sup> FEBRUARY 2019

1. **Present:** Councillors: S.Parker; (Chairman); N. Botterill; R. Campbell;  
R. Davies  
Mrs Carey (Clerk)
2. **Apologies:** Councillors R. Case; A. Clench; J. Cox; V. Hill
3. **Absent:** Nil
4. **Public Question Time:** There were no members of the public present
5. **Declarations of Interest:** Nil
6. **Actions:**

| <b>Issue raised</b>  | <b>Start date</b>              | <b>Actionee</b>   | <b>Due date</b>   |
|--|--------------------------------|-------------------|-------------------|
| Check condition of Blind House, Fountain, Pound and Viewing Platform | 11 <sup>th</sup> February 2019 | Committee members | End of April 2019 |

7. **Minutes:** The Minutes of the meeting held on 14<sup>th</sup> and 31<sup>st</sup> January 2019 were taken as read and signed as being a true record.
8. **Update on Issues:**  
**Neighbourhood Plan Steering Group:** Training session to be held on 12<sup>th</sup> February  
**Bus shelter roofs:** These had been checked and they were all in good order
9. **Matters Arising:**
  - a. **Enforcement matters:** Clerk gave updates on all enforcement matters
  - b. **Notice Boards:** The Insurance Company had settled the claim and the replacement notice board for Prospect has been ordered.
  - c. **Blind House/Bus shelters/Fountain/Pound/Viewing Platform:**  
**Blind House:** Regular checks to be carried out  
**Fountain:** A quotations for restoring the lettering on the plaque on the back wall of the Fountain was obtained in March 2018 but it was decided not to pursue this as this is almost the same wording as the plaque on the Fountain itself. It was agreed to check the wording on the Fountain again.  
**Pound:** Continue to monitor  
**Viewing Platform:** Regular checks on the condition of the Viewing Platform to be carried out

It was agreed that the Committee would carry out a check on the Blind House, Fountain, Pound and Viewing Platform at a meeting in the Spring

**Action; Committee**

- d. **Risk Assessment:** To be reviewed again in June 2019  
Bus shelters to be repainted. Cllrs Cox and Parker had checked the condition of the bus shelter roofs and these were all in good order with a very low risk.
- e. **Settlement boundary review:** Waiting update on the present position
- f. **Neighbourhood Plan:**  
Training session for the Steering Group will be on 12<sup>th</sup> February at the Parish Council Offices run by representatives from Lemon Gazelle
- h. **Affordable Housing:** The Clerk had asked Simon Smith for an update
- i. **CIL allocation:** On-going.

**9. Correspondence:**

- a. **Housing Needs Survey:** The forms will be ready for collection and distribution on 25<sup>th</sup> February 2019.

**10. Applications granted:** The following applications had been granted planning permission:

- |                              |   |
|------------------------------|---|
| 18/05692/VAR                 | Glen Echo, Lower Kingsdown Road<br>Variation of condition 6 of planning permission<br>(N/13/01147)  |
| 18/09835/FUL<br>18/10061/LBC | Ashley Farmhouse, Ashley<br>Alterations to single storey buildings to rear courtyard serving host building incorporating structure and fabric repairs to provide garage |
| 18/10768/TCA                 | Cedar House, Market Place<br>Work to trees in a Conservation Area   |
| 18/11680/LBC                 | 3-4 Old Jockey Cottages, Old Jockey<br>Replacement of decaying and damaged timber windows and glazing with new timber units   |

**11. Applications:** The following applications were considered:

- |                              |  |   |
|------------------------------|--|---|
| 18/08063/FUL                 | 2 Hazelbury Hill, Box<br>Construction of off road parking        | Would query ownership or whether this is a highway verge. The Parish Council is concerned that any construction could block this one way road |
| 19/00573/FUL<br>19/00710/LBC | Ashley Farmhouse, Ashley, Box<br>Dry stone wall to west boundary | No objections   |

- 19/00669/FUL 20 Bargates, Box  
Proposed render to external walls of existing house, new roof to existing porch and new extended roof to exi bay window. New powder coated aluminium framed windows & doors to replace existing while uPVC
- No objections
- 19/00224/CLE Fouracre View, The Bassetts, Box  
Certificate of Lawfulness for use of ancillary accommodation as single dwelling house
- No comment
- 19/00360/FUL Ashley Wood, Kingsdown  
Extension to north and west elevation to create a larger kitchen/living/dining space. New bedroom proposed in the roof space
- No objections
- 19/00390/FUL 5 Mead Villas, High Street, Box  
Three storey side extension
- Objections. This is an overlarge development which will completely change the street scene and closes up the openness of the countryside. We would ask whether this exceedsthe 30% allowance for Green Belt
- 19/00760/TCA Ashley Farmhouse, Ashley  
Work to trees in a Conservation Area
- No objections
- 19/00761/FUL 22 Fairmead View, Mill Lane  
Carport to match adjoining neighbours
- No objections
- 19/00863/FUL 4 Lower Kingsdown Road, Box  
Relocation of garage and revise drive, replace, reduce height of roof, create new extension and rebuild rear terrace
- Objections. This is overdevelopment of the site
- 19/01173/TCA Linguarama, Cheney Court, Ditteridge  
17 Lime trees – pollard to maintain size and shape
- No objections but would comment that the trees need tidng up

**12. Items of report and future Agenda items:** Nil

**13. Date of next meeting:** Full meeting – 11<sup>th</sup> March 2019  
Urgent planning applications – Thursday 28<sup>th</sup> February 2019

**Chairman**

*Meeting closed at 7.10 pm*