

BOX PARISH COUNCIL

Mrs.M.S.CAREY
Clerk to the Council

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27th September 2021

Dear Councillor,

You are summoned to a meeting of the Playing Fields and Pavilion Management Committee to be held in **the lower room of the Pavilion** on **Monday 4th October 2021** commencing at **7.00 p.m.** to consider the following Agenda.

Please give apologies to the Committee Chairman or Clerk prior to the meeting

Yours sincerely

M.S. Carey

Margaret Carey

Clerk

AGENDA

1. To receive any apologies for absence
2. Public Question time
3. To consider any items raised by the Allotment Group or User Groups
 - i. Allotment gate – new hinges fitted. Need for new latch/new posts
4. To receive the Minutes of the Meeting held on 26th July 2021
Review and update of actions and matters arising from the minutes including:
 - i. Discuss new entrance to Under 7s and the need for a replacement picnic bench
 - ii. Update on Lovar garden - Farming in the Protected Landscape grant application; handrail small bridge; order spring bulbs/wildflowers, discuss paying for consultation with WWT re pond and Lovar Garden, Interpretation boards - Cllr Tye
 - iii. FA pitch App – update
 - iv. Box NATS tree planting 23rd October. Recommendation for purchase of Birch tree.
5. Further items for discussion:
Playing Field
 - i. Play Area - RoSPA report
 - ii. Trees & Hedges –Replacement Horse Chestnut
Lime tree update (brace needed); mowing under trees – feedback from Daniel Part
Quotations for tree survey
Hedge around compost area and fence next to car park entrance. Organise a planting party.
Mill Lane hedge – definitive hedge height before next cut
Review hedge cutting policy – thoughts on planting a hedge on edge of car park/rec
 - iii. Rubbish and recycling - review of current Hills Waste management contract; new wheelie bin
6. Pavilion
 - i. Solar Panels – review of quotes and make recommendation – Cllr Wright
 - ii. Projects for the S106 monies – Committee member to take the lead for overseeing the Pavilion
7. Bowls Club – Review of Bowls Club costs – notes from Working Party meeting attached/Renewal of maintenance contract
8. Budget – Update on income and outgoings, log book and equipment list. Discuss separate budget meeting in November
9. Future jobs – Update forward Plan; Winter jobs list;; Vine Court bed – plan for next stage planning for next spring
10. Correspondence – Letter from Mr Mullins (copy attached)
11. Future Agenda items – Biodiversity Action Plan; Energy/Fire survey of buildings; Light in Car Park
12. Date of next meeting - 29th November