

BOX PARISH COUNCIL

Mrs.M.S.CAREY
Clerk to the Council

COUNCIL OFFICE
THE PARADE
BOX
CORSHAM
WILTS SN13 8NX

Office Hours

Monday & Thursday
9.30 – 12.30
or by appointment

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4th October 2021

Dear Councillor,

You are summoned to a meeting of the **Policy and Finance Committee** to be held **at the Parish Council Offices** on **Monday 11th October 2021** commencing at **7.30 p.m.** to consider the following Agenda.

Please give apologies to the Committee Chairman or Clerk prior to the meeting

Yours sincerely

M.S. Carey

Margaret Carey
Clerk

A G E N D A

1. To receive any apologies for absence
2. Declaration of Interests relating to items on the Agenda
3. Public Question Time
4. To receive the Minutes of the Meeting held on 13th September 2021
 - Review of actions and matters arising from the Minutes
5. To receive any correspondence including
 - Letters from Gigaclear re ownership of areas of land
 - Advice Surgery – James Gray MP – 13th November 10am – 11 am
 - Letter from Corsham AFC re additional use of football pitch
6. Review of Policies
 - Grievance procedure/Disciplinary Policy - Cllr R. Case
 - Health & Safety Policy and Procedures - Cllr R. Campbell
 - Procurement Policy - Cllr R. Campbell
 - To discuss dates for review of outstanding policies
7. Financial matters – to set the date for the Budget setting meeting
8. Legal Matters
 - Lodge tenancy – to consider applications received from Hunter French
 - Condition report on vacation of previous tenant
9. To receive any accounts for payment
10. Highway matters – update on issues
 - Report from CATG meeting
 - Leafy Lane – need to carry out an assessment to assess suitability for 30 mph – contribution of £600 from the Parish Council
 - B3109 – meeting with Corsham Town Council - Cllr R. Davies
 - Junction of Monkton Farleigh Road/Kingsdown Golf club – update and letters from Unitary Councillor
 - A4/Devizes Road traffic lights - Provision of a no left turn sign prior to the traffic lights when travelling towards Bath.
 - Chapel Lane exit onto Devizes Road - review of the parting and no parking areas on Chapel Lane with a view to reducing the parting on Devizes Road between Chapel Lane and the traffic lights
11. Items for discussion
 - Report from GreenSquare presentation and Wiltshire Council notice of disposal of green open space - Cllr R. Davies
 - Climate Strategy Action Plan – to discuss how this will be implemented by the Committee
12. Any items raised at Full Council meeting - nil
13. Any items of report or future agenda items
14. Date of next meeting – 8th November 2021