

BOX PARISH COUNCIL

Mrs.M.S.CAREY
Clerk to the Council

COUNCIL OFFICE
THE PARADE
BOX
CORSHAM
WILTS SN13 8NX

Office Hours
Monday & Thursday
9.30 – 12.30
or by appointment

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29th November 2021

Dear Councillor,

You are summoned to a meeting of the **Policy and Finance Committee** to be held **at the Parish Council Offices** on **Monday 6th December 2021** commencing at **7.30 p.m.** to consider the following Agenda. Please give apologies to the Committee Chairman or Clerk prior to the meeting

Yours sincerely

M.S. Carey

Margaret Carey
Clerk

A G E N D A

1. To receive any apologies for absence
2. Declaration of Interests relating to items on the Agenda
3. Public Question Time
4. To receive the Minutes of the Meeting held on 8th November 2021
 - Review of actions and matters arising from the Minutes
5. To receive any correspondence including
 - Letter re the lease of the field in the Cemetery
 - Letter from Green Square re the disposal of 48 and 66 Leyland Road
6. Review of Policies
 - Procurement Policy requirement matrix - update from Cllr R Campbell
 - Disciplinary Policy – review by Cllr Case
 - Forward Plan – updates from Committee Chairmen
 - Emergency Plan - Review
7. Financial matters
 - To consider the budget for 2022-23 and to make a recommendation to Full Council
8. Legal Matters
 - Rustic Cottage, Box Hill – letter from solicitor
9. To receive accounts for payment
10. Highway matters – update on issues
 - To receive a report from the Highways Working Group
 - Junction of Chapel Lane/A365 – Letter from a parishioner
11. Items for discussion
 - Climate Strategy Action Plan – to discuss how this will be implemented by the Committee
12. Any items raised at Full Council meeting
 - S106 monies – Proposal that the S106 money received re the Dickens Gate development be spent on the Pavilion, on the condition that a contingency fund is set up in the budget in future years to support Rudloe
13. Any items of report or future agenda items
14. Date of next meeting – 10th January 2022